



Next Review Date: March 2023

**Town of Manning Library Board
Internet Use Policy**

The Manning Municipal Library (hereafter referred to as the Library) accepts the responsibility of providing access to books and other resources in support of education, recreation, and culture. It will create and support programs that encourage reading for children, life-long learning for adults, and access to the latest in technical communications.

1. The Library prohibits the use of its workstations for any and all illegal purposes including:
 - a) the harassment, libeling or slander of others, the display or dissemination of hate literature, child pornography, illicit drug literature or obscene material
 - b) the display or dissemination of material tending to deprive any person of his or her rights, to expose any person to hatred, or to affront human dignity
 - c) the viewing of pages which display graphic pornography
 - d) carrying out fraud or other illegal activity or invading the privacy of others, whether through personal misrepresentation or any other means
2. Any person(s) conducting illegal behavior will receive a verbal warning to terminate the session.
3. If the behavior persists, the Police may be called and library and/or computer privileges may be revoked. If the offense is repeated over multiple occasions, the individual(s) will lose their right to physically (and virtually) access the library.
4. Computer work stations are open to the public for use. One (1) hour is the maximum allotted time an individual can utilize a computer at any given time, in order to allow all patrons equal and impartial access to computer work stations. If an individual goes over the allotted time, the library staff may request that individual to release their station for others to use.

Date Approved

Board Chair Signature